

Promotion to Revenue Equipment Supervisor

Reports To: Director, Electronic Support

Application Deadline: 12/27/2016

Location: Various locations

Authority: MTA Bus Company

Salary: The current minimum salary is \$35.5228 per hour with increments to \$39.4698 per hour in the fourth year.

SUMMARY: Revenue Equipment Supervisors will be responsible for performing farebox maintenance support functions for the Director of Electronic Support. Revenue Equipment Supervisors will also supervise Maintainers at various MTA Bus depots as required.

RESPONSIBILITIES:

- Oversee shift schedule for 24-hour farebox maintenance operation
- Coordinate deliveries and receipts of farebox parts inventory
- Provide support at MTA Bus depots to target and resolve farebox problems
- Prepare management reports related to farebox maintenance activities and make recommendations to improve the performance and reliability of farebox equipment
- Prepare and administer weekly work schedules and assignments
- Assist the Director of Electronic Support with pickup and delivery of farebox components
- Supervise Security Equipment Maintainers on the maintenance and repair of fareboxes and other electronic equipment used on buses when required

DESIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of materials, equipment and safety procedures utilized in the installation and maintenance of electronic equipment found in buses
- Knowledge of Microsoft Office based software
- Familiarity with labor rules and regulations
- Ability to interact with various levels of management and union personnel
- Ability to push, pull, and lift fareboxes weighting up to 80 pounds
- Excellent oral and written communication skills
- Excellent problem solving and supervisory skills

ELIGIBILITY/PROMOTION REQUIREMENTS: On the date of the structured interview, you must be employed as a Security Equipment Maintainer or a Bus Maintainer (Chassis) in MTA Bus Company. Bus Maintainers (Chassis) must have a minimum of two years prior experience working in farebox maintenance at MTA Bus Company. To be promoted from the eligibility list you must have completed your probation in the eligible title.

MTA Bus Company is an Equal Opportunity Employer

Filing Opened: December 7, 2016

DRIVER LICENSE REQUIREMENT: At the time of appointment, you must possess either:

1. A Class B Commercial Driver License (CDL) valid in the State of New York with a passenger endorsement and no disqualifying restrictions; or
2. A Motor Vehicle Driver License valid in the State of New York and a Learner Permit for a Class B CDL valid in the State of New York with a passenger endorsement and no disqualifying restrictions.

If you qualify under “2” above, your appointment will be subject to the receipt of a Class B CDL valid in the State of New York with a passenger endorsement and no disqualifying restrictions at the end of a special training course in bus operation. If you fail to successfully complete the special training course in bus operation, including the receipt of a Class B CDL valid in the State of New York with a passenger endorsement and no restrictions, your employment will be terminated.

If you have serious moving violations, a license suspension or an accident record, you may be disqualified.

The Class B Commercial Driver License (CDL) with passenger endorsement and no disqualifying restrictions must be maintained for the duration of your employment in the title.

HOW TO APPLY: If you believe you meet the requirements in the “Eligibility/Promotion Requirements” section, you must apply by internet. There is **No Fee** for this exam. MTA New York City Transit will **not** accept applications in person.

Online Applications:

Apply using the “BSC” employee portal at: www.mymta.info by the last day of the application period.